

### GOVT. OF INDIA MINISTRY OF HOME AFFAIRS SASHASTRA SEEMA BAL

## RECRUITMENT NOTICE: CONSTABLE (DRIVER)-2011

Applications are invited from male Indian citizens who fulfill the following eligibility criterion for filling up the vacancies in the rank of Constable Driver in the pay scale of Rs. 5200-20200 in the grade pay of Rs.2000/- and other allowances admissible to Central Govt. employees from time to time in "Sashastra Seema Bal". The last date of receipt of application is 30-06-2011. However the closing date for receipt of applications for the candidates from North-Eastern States, Sikkim, Pangi Sub-Division of Chamba, Lahaul & Spiti and Kinnaur Districts of Himachal Pradesh, Ladakh Division, Kashmir of J&K State and the Union Territories of Anadaman and Nicobar islands and the Lakshadweep will be 07-07-2011.

#### **VACANCIES**

Sl. No.	Post	SC	ST	OBC	Gen	Total
1.	Constable (Driver)	217	49	158	225	649

#### **Note:**

- 1. 10% of vacancies in the post are reserved for Ex-Servicemen, which may later be filled up by fresh candidates, if suitable Ex-Servicemen do not turn-up.
- 2. Number of vacancies may increase or decrease depending upon the position at the time of final selection without any notice.
- 3. The posts are temporary but likely to be permanent.
- 4. The recruitment will be conducted on all India basis.
- 5. Selected candidates are liable to be posted any where within as well as outside the Territory of India according to transfer policy of the force.

#### 2. Pay Scale:-

Pay Scale : (Pay Band - 1) : Rs.5,200-20,200 + Grade Pay Rs.2,000/- per month.

#### 3. Other Allowances:

- i) The post will carry Dearness Allowance, Ration Money, Washing Allowance, Free Uniform, Free accommodation or HRA, Transport Allowance, Free Leave Pass and any other allowance as admissible in the Force from time to time under the Rules/Instructions.
- ii) They will be covered under new restructured Contributory Pension Scheme.
- 4. <u>Eligibility Criteria</u>:- The candidate must fulfill all eligibility conditions on the closing date of receipt of applications i.e. 30-06-2011. However, the crucial date to determine age will be 01-08-2011

#### (A) **Age**:

- i) 18 to 28 years (Cut off date for age will be 1<sup>st</sup> August,2011)
- i) Upper age limit is relaxable for SC/ST by 5 years and 3 years for OBC.
- ii) The upper age relaxation for Government servants is upto 35 Years.
- iii) The relaxation in upper age limit of 5 years shall also be admissible to the candidates who had ordinarily been domiciled in the state of J&K during the period from 1.01.1980 to 31.12.1989.
- iv) Five years of age relaxation will also be granted to the children and dependent family members of those killed in the riots (1984 riots and 2002 communal riots of Gujarat).SC/ST/OBC, relaxation, as per Govt. instructions, will be in addition to this relaxation. **Children means** (a) son (including adopted son); or **Dependent family members mean:** (a) spouse: or (b) children: or(c) brother in case of unmarried Govt. servant who was wholly dependent on the Govt Servant at the time of his killing in the riots. Children and dependent family members of those killed in the riots (1984 riots and 2002 communal riots of Gujarat) will produce a certificate from the concerned District Collector wherein the victim was killed.

#### (B) Educational qualification:

- (i) <u>Matriculation or equivalent from a recognized board/university</u>. Educational Certificate other than State Board/ Central Board should be accompanied with Government of India notification declaring that such qualification is equivalent to Matriculation / 10<sup>th</sup> Class pass for service under Central Government.
- (ii) Must possess valid Heavy Vehicle Driving License.

#### (C) Physical Standards

Sl	Description	Height	Chest	Weight
No.	-			
1.	For all categories except as mentioned at Sl No.2 and Sl No.3 below.	170 cms.	Un-expanded -80 cms Expanded- 85 cms	
2	candidates belongings to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Sikkimis, Leh and Ladakh, Kashmir Valley and North East.	165 cms.	Un-expanded -80 cms Expanded -85 cms	Proportionate to height and age as per medical
3.	The minimum standard for all candidates belonging to Schedule Tribes category including Mizos and Nagas	162.5 cms.	Un-expanded -76 cms Expanded- 81 cms	standards

#### (D) Eye sight

The minimum distant vision should be 6/6 and 6/9 of two eyes without correction i.e. without wearing of glasses.

### (E) General

Candidates must not have knock-knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties. They should conform to the medical standards prescribed by the Force and should be declared fit by the Medical Officers of SSB. The medical certificate obtained from elsewhere will not be entertained. In the event of any doubt or dispute decision of SSB shall be final.

#### 4. <u>Conditions for Ex-Servicemen:</u>

For recruitment of Ex-servicemen following will be the criterion:-

i) Physical standard: Total relaxation

ii) Medical category: Category-Shape-I

iii) Character: Exemplary/Very Good/Good

iv) Break in service: Not more than 24 months as on 01-08-2011

- v) Education:-Matriculation or Army education Should be equivalent to matriculation.
- **vi)** Age limit:-Age concession for Ex-servicemen will be allowed in accordance with the orders issued by the Govt. of India from time to time and they will be allowed to deduct Military service from their actual age and such resultant age should not exceed the prescribed age limit by more than three years.

#### 5. Selection procedure:

- (i) The eligible candidates shall be issued Admit Card to appear in the recruitment test. The date and place of recruitment test will be indicated in Admit Card. Candidates will have to undergo the following tests:
  - (a) <u>Documentation</u>: The candidates reporting for the test have to produce original testimonials/ certificates of the documents attached by him with the application form.
  - (b) <u>Physical Standard Test (PST)</u>: Candidates found eligible in documentation will be screened first for height, chest and weight measurements.
  - (c) <u>Physical Efficiency Test (PET)</u>: The candidates found eligible as per physical measurement will be required to qualify physical efficiency test consisting of following events: -
    - (i) 1 mile race to be completed in  $6\frac{1}{2}$  minutes.
    - (ii) \* Long jump: minimum 11 feet
    - (iii) \* High jump: minimum 3.6 feet
    - (\* 03 chances will be given)

No separate marks will be allotted for PET. However, a candidate must qualify in all the above events. Failure to qualify in any of the above event of PET/PST/ documentation will render the candidate disqualified to appear in subsequent events. No PST/ PET will be held for Ex-Servicemen. However, Ex-Servicemen will be required to pass the required written examination, Driving/Technical test and medical examination.

**Written examination : Maximum 50 Marks :** The candidates qualifying in the physical efficiency test will be required to appear in Written Examination of 50 marks. The question paper will be set to assess the general awareness, general knowledge, Knowledge of elementary mathematics, analytical aptitude and to test the basic knowledge of the trade theory. Minimum qualifying marks for Written Examination will be 33% marks for SC/ST/OBC candidates and 35% for General and Ex. Servicemen.

Note: - As the Ex-Servicemen are exempted from PST / PET, they will appear in Written Examination test directly.

(iii) <u>Driving/ Technical Test: Maximum 50 Marks</u>: - The candidates qualifying in the Written Examination will be required to appear in Driving/ Technical Test of 50 marks. **The Driving/Technical test will be held after written examination**. Minimum qualifying marks for **Driving/ Technical Test** will be 33% marks for SC/ST/OBC candidates and 35% for General and Ex. Servicemen.

#### (iv) Medical Examination

The candidates declared qualified on the basis of aggregate marks obtained in written Examination and Driving /Technical Test of 100 Marks will be called for Medical Examination as per the vacancies and average failure rate strictly on the basis of merit.

#### (v) Appeal against medical examination:

If a candidate is declared unfit in the detailed medial examination, the grounds for rejection will be communicated to him by the Chairman. Rejected candidates will obtain form 4,5 and 6 from Chairman concerned, if not satisfied with the findings of the Medical Officer, to prefer an appeal for review medical examination to the **Inspector General(Pers)**, **SSB Force HQ**, **R.K. Puram**, **New Delhi**, within 15 days from the date of issue of communication in which the findings of the Medical Officer is communicated to the candidate. The appeal should necessarily contain the following (a) Medical re-examination fee of Rs. 25/-(Rupees twenty five) only **non refundable**, through a bank draft/IPO in favour of "PAO, SSB MHA, New Delhi" (b) Appeal form 4,5 & 6 issued by the Initial Medical board declaring the candidate as unfit (c) Fitness certificate obtained from a registered medical practitioner in Form-6 issued by the Recruitment Board. (d) One self addressed envelope with Rs.22/- stamp affixed on it. **Certificate other than on Medical Form-6 (provided by the Chairman of Recruitment Board to the candidates) to submit appeal for Review Medical Examination will not be considered & rejected straightaway. The fitness certificate on form-6 is essential only to consider their cases for review medical examination and not for any other purpose.** 

Those candidates whose review medical appeal found in order will be issued admit cards/called to appear for Review Medical Examination in the self addressed envelope and their list will also be uploaded in the SSB Recruitment Website www.ssbrectt.gov.in. Candidate may also keep in touch to know their date of appearing in review medical examination & venue by visiting our above Recruitment website and contact through helpline No.011-26193929

The decision of the review medical board of SSB shall be final and no  $2^{nd}$  appeal will be entertained as per Govt. instructions and also no reply of the correspondence on  $2^{nd}$  appeal will be given/entertained.

#### (vi) Final Selection

- (a) The final selection of the candidates will be made in order of merit in each category.
- (b) The aggregate marks for qualifying will be as under:

General and Ex-Servicemen : 35% SC/ST/OBC : 33%

#### (vii) Merit list

The result of provisionally selected candidates will be placed in SSB website <a href="www.ssbrectt.gov.in">www.ssbrectt.gov.in</a> as per category wise available vacancies.

**6.** <u>Application Fee:-</u> Application fee will be Rs.50/- (**Non-refundable**) for candidates belonging to General and OBC categories. No fee will be charged from SC/ST and Ex-Servicemen. The candidates shall attach the Bank Draft drawn in favour of authority mentioned in column No.4 of Para-07. The candidates can also submit application fee through IPOs to be prepared in favour of authority mentioned in Column No. 5 of table given at Para-7

#### 7. How to apply:-

Eligible and desirous candidates should send their applications **BY POST** in the prescribed proforma given in Annexures-I and II with attested passport size photographs duly affixed on application form and admit card at the space provided for the purpose, along with application fee, attested copies of the testimonials **as per Para-9**. The applications should be typed or neatly hand written. Two self-addressed envelopes of 4 x 9 inch size with Rs.6/- postage stamps duly affixed should also be attached with the application forms. The candidates belonging to different States/UTs should send their application forms to the address as shown at Column No.3 of the table below on or before closing date. The envelope containing the application should be superscribed in block letters as **APPLICATION FOR THE POST OF CONSTABLE (DRIVER)**. The incomplete applications and applications received after the last date will not be entertained and will be summarily rejected. **SSB will not be responsible for postal delay**, if any. No correspondence will be entertained on this account.

Sr.	Post	Application should be	Bank Draft in	IPOs in favour
No		addressed to following officers	favour of	of
<b>(1)</b>	(2)	(3)	(4)	(5)
1.	Constable	The Inspector General, FTR	Accounts Officer,	Accounts
	(Driver )	HQ (SSB), Patna, Rukanpura	(SSB) O/O IG	Officer, (SSB)
		House, Baily Road, Patna	FTR HQ Patna	O/O IG FTR HQ
		(Bihar)-800014	payable at SBI	Patna
			Patna-0152	

#### 8. Tentative Recruitment Venues are as under :-

Sl No.	Tentative Venue	Remarks
1.	Andhra Pradesh	
2.	Arunachal Pradesh	All the venues are tentative and subject to change. If
3.	Assam	less applications will be received then the recruitment venue will be changed.
4.	Bihar	venue win be changed.
5.	Delhi	However, the candidates will be informed about the
6.	Gujarat	recruitment venue and date for appearing in the test
7.	Himachal Pradesh	through admit cards/ call letter.
8.	Karnataka	
9.	Madhya Pradesh	

10.	Orissa
12.	Rajasthan,
13.	Tamilnadu
14.	Uttar Pradesh
15.	Uttrakhand
16.	West Bengal

#### 9. Enclosures required to be forwarded with application:-

#### Attested copies of:-

- i) Educational certificates.
- ii) Date of birth certificate (Matriculation or 10<sup>th</sup> class certificate).
- iii) A photocopy of valid Heavy Vehicle Driving Licence.
- iv) SC/ST certificate as prescribed in Annexure-III (Subject to verification at any stage).
- v) Latest OBC certificate on the format as prescribed in Annexure-IV. The OBC certificate produced other than Annexure-IV will not be entertained and their application will be summarily rejected.
- vi) 2 self addressed envelopes of 4x9" size duly affixed with postage stamps of Rs. 6/- on it.
- vii) Domicile Certificate issued by the revenue authority not below the rank of Tehsildar. West Pakistani Refugees settled in J&K are exempted to produce domicile certificate, they will produce certificate issued by the village Sarapanch/ Numberdar along with a copy of the Electoral Roll showing the name of the candidate in the voter list for election to the Parliamentary Constituency.
- viii) 3 (three) attested passport size photographs one each pasted on application form and admit card and one attached with the application form.
- ix) Certificate if any for domicile in J&K during 01-01-1980 to 31-12-1989.
- x) Certificate if any for 1984 riots or 2002 communal riots of Gujarat.

#### 10. General instructions:-

- a) Candidates should read the instructions very carefully before filling up the application form.
- b) No change/alteration will be permitted once the form has been submitted.
- c) All eligible candidates will be duly informed about the date and venue of the recruitment tests through Admit Cards. Candidates should come duly prepared for 6-7 days stay under their own arrangements at the Recruitment Centre. SSB will not be responsible for damage / injury, if any, to the individual sustained during the Physical Efficiency Test.
- d) Incomplete or incorrectly filled forms will be rejected and no correspondence on this will be made/ entertained. No application will be accepted after the last date.
- e) Signature of the candidate throughout the recruitment process should be the same as put in the application form.
- f) Candidates failing in any of the prescribed tests will be eliminated at that stage.
- g) Mobile Phone and Calculator are strictly prohibited in the recruitment venue.
- h) No separate admit card will be issued to the qualified candidates called for written examination, / Driving/ Trade test and Final Medical Examination. The list of qualified candidates called for written examination, Trade test and Final Medical Examination will be displayed in the notice board at the Recruitment Venue.

- Candidature will be summarily rejected at any stage of the recruitment process for not confirming to the official Format/ having incomplete information/wrong information/ incomplete requisite certificates/ misrepresentation of facts.
- j) Any sort of canvassing or recommendation will debar the candidate from selection.
- k) TA for onward and return journey to SC/ST candidates will be paid as per G.O.I. instructions to those who appear in written test subject to production of rail / bus tickets, original caste certificate, non-employment certificate from M.P. / MLA or any other gazetted officer of the locality in case they are not employed in Central / State Govt.
- Mere qualifying all the prescribed tests in SSB recruitment of Constable (Driver) does not confer the right of selection of the candidates but they should have to stand in merit keeping in view the available vacancies. The vacancies are subject to change.
- m) Success in various stages of recruitment confers no right to appointment unless the department is satisfied after medical examination and such enquiry as may be considered necessary that the candidate is suitable in all respect for appointment to the service/post.
- n) Candidates have to appear in all the stages of Recruitment for which they have to qualify. If a candidate is absented from any stage/event for which he has to qualify, his candidature will be cancelled.
- On appointment, the candidate shall be governed by SSB Act and Rules as amended from time to time. They shall be entitled for the pension benefits as per the "New Restructured Defined Contributory Pension Scheme" applicable for the new entrants to the Central Government Services w.e.f. 01-01-2004.
- p) Selected candidates are required to undergo BRTC in SSB RTCs for which they will be informed separately through offer of appointment letter. They will be on probation for a period of two years which can be extended. During the period of probation, if found unfit for any reason the services are liable to be terminated.
- q) In case a candidate is found in-eligible for service/post on any ground after his selection/appointment his services will be terminated without assigning any reason.
- r) SSB strives to recruit fit, committed, sincere and best candidates with transparency and impartiality, hence candidates are advised to 'Beware of Touts'.
- s) The Director General, SSB reserves the right to make changes or cancel or postpone the recruitment without assigning any reason.
- t) For more information log in our website www.ssbrectt.gov.in. Helpline No.011-26193929
- 11. List of authorities empowered to issue scheduled caste / scheduled tribe and Other Backward Class (OBC) Certificates.
- i) District Magistrate Additional District Magistrate Collector Deputy Commissioner/Dy. Collector/1<sup>st</sup> Commissioner/Additional Deputy Class Stipendiary Magistrate/Sub Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- iii) Revenue Officers not below the rank of Tehsildar.

iv) Sub-Divisional Officers of the area where the candidate and/or his family resides.
 Note: ST candidates belonging to Tamil Nadu State should submit caste certificate only from the Revenue Division Officer.

( B.S.RAWAT)
ASSTT.DIRECTOR (RECTT.)

## ANNEXURE-I GOVERNMENT OF INDIA, MINISTRY OF HOME AFFAIRS (SASHASTRA SEEMA BAL) APPLICATION FORM FOR THE POST OF CONSTABLE (DRIVER)

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(Attach attested copy of certificate).

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11. Whether Ex-Serviceman:(b) If Ex-Serviceman mention following details.(Attach CTC Discharge)

(b) If, Ex	-Serv	icem	an, n	nentic	n foll	owir	ng de	tails.(	Attac	h CTO	C Di	scha	rge)							
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#### **ADMIT CARD**

(TO BE PRINTED/TYPED/WRITTEN IN SEPARATE PAPER) (Candidate will not be allowed to appear in the recruitment test without production of this admit card)

Affix your recent passport size photograph duly attested by the Gazetted Officer

# To be filled by the candidate Name (Capital Letter) Fathers name;\_\_\_\_\_ Name of post for which applied: Constable (Driver) Signature of the candidate (TO BE FILLED BY THE APPLICATION RECEIVING AUTHORITY) Roll No. Post for which appearing for test\_\_\_\_\_ Date of birth \_\_\_\_\_ Whether direct/departmental candidate:\_\_\_\_\_ Whether SC/ST/OBC/General/Ex-Servicemen Name of Recruitment Centre with complete address: Date and time on which the candidate is required to appear for Test. Date\_\_\_\_\_Time \_\_\_\_

Signature of Nodal Officer ARC With seal

#### **ANNEXURE-III**

#### FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE

This	is	to	certify	that							
					of	village/town			_in	District/	
			of the State/Union Territory	•							
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	*1	The C	onstitutio	n (Uttar	Prades	h) Scheduled Tribe	es Order, 19	967;			
	*7	The C	onstitutio	n (Goa, l	Daman	& Dieu) Schedule	d Castes O	rder, 1968;			
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NOTE	: - T	The te	erms ordi	inarily r	eside(	s) used here will h	ave the sa				20 of

#### LIST OF AUTHORITIES EMPOWERED TO ISSUE CASTE/TRIBE CERTIFICATE:

- 1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner /Additional Deputy Commissioner/Dy. Collector/ lst Class Stipendiary Magistrate/Sub Divisional Magistrate/Extra Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- 2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- 3. Revenue Officers not below the rank of Tehsildar.

the Representation of the People Act, 1950.

4. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: -ST candidates belonging to Tamil Nadu State should submit Caste Certificate only from the Revenue Division Officer.

# FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE CENTRAL GOVERNMENT OF INDIA.

(G. I. Dept. of Per.& Trg. O. M. No.36033/28/94-Estt.(Res).dated 2-7-1997)

This is to	certify tl	hat			. son	of	•••••		Villa	ıge
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State	b	elongs to	the.			••••	. Con	nmunity,	which	is
recognized as a Ba	ckward C	lass unde	r: –					•		

- \*(i) Government of India, Ministry of Welfare, Resolution, No.12011/68/93-BCC (C), dated the 10<sup>th</sup> September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section-I, NO. 186, dated the 13<sup>th</sup> September, 1993.
- \*(ii) Government of India, Ministry of Welfare, Resolution No.12011/9/94-BCC, dated the 19<sup>th</sup> October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section, No. 163 dated the 20<sup>th</sup> October, 1994.
- \*(iii) Government of India, Ministry of Welfare, Resolution No.12011/7/95-BCC, dated the 24<sup>th</sup> May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 88, dated the 25<sup>th</sup> May, 1995.
- \*(iv) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC, dated the 9th March, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 60, dated the 11<sup>th</sup> March, 1996.
- \*(v) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC, dated the 6th December 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 11th December 1996.
- \*(vi) Government of India, Ministry of Welfare, Resolution No.12011/13/97-BCC, dated the 3rd December, 1997, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 239, dated the 17<sup>th</sup> December, 1997.
- \*(vii) Government of India, Ministry of Welfare, Resolution No.12011/99/94-BCC, dated the 11th December 1997, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 236, dated the 12th December 1997.
- \*(viii) Government of India, Ministry of Welfare, Resolution No.12011/68/98-BCC, dated the 27 Oct., December, 1999, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 241, dated the 27th Oct, 1999.
- \*(ix) Government of India, Ministry of Welfare, Resolution No.12011/88/98-BCC, dated the 06th December 1999, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 270, dated the 06th December 1999.
- \*(x) Government of India, Ministry of Welfare, Resolution No.12011/36/99-BCC, dated the 4th April 2000, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 71, dated the 4th December 2000.
- \*(xi) Government of India, Ministry of Welfare, Resolution No.12011/44/99-BCC, dated the 21st December 2000, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 21st December 2000.
- \*(xii) Government of India, Ministry of Welfare, Resolution No.12011/44/99-BCC, dated the 6th September, 2001, published in the Gazette of India, Extraordinary, Part-I, Section I, No.246, dated the 6th September, 2001

#### Dated:

DISTRICT MAGISTRATE/ DEPUTY COMMISSIONER/ TEHSILDAR ETC.

- OFFICE SEAL
- Strike out which ever is not applicable

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